

## Resort Numbers:

Resort Numbering is a feature that is used to assist us in resorting a consignor's unsold items after the sale is over. A "resort number" will be assigned to each consignor as they register. This resort number will print on the tag. We use this resort number when sorting rather than looking at the actual consignor number. Items are resorted into the consignor's resort number at the end of the sale rather than by consignor number so the consignor needs to know their resort number when they come to pick up their unsold items.

What really makes resort numbering effective is that resort numbers are assigned sequentially as consignors register, so if we have 150 consignors registered then the resort numbers will be 1-150 regardless of what their actual consignor numbers are.

## What you need to know about Resort Stickers

### **What are Resort Stickers?**

Resort stickers are small stickers (Avery 8167) that consignors can print from their consignor homepage. They contain the consignor's current RESORT NUMBER. We use resort numbers for the resorting of your items back to you.

### **What are Resort Stickers for?**

Because of the way resort numbering works, it is possible that a consignor will get a different resort number than the one they had from a prior sale. When this happens, we can change the resort number for you. As soon as you register and you see your resort number is different from the last sale please email me at [secondimpressions@cox.net](mailto:secondimpressions@cox.net) to request the resort number to be changed. If someone else already has the resort number you request you cannot get your resort number from the prior sale. Resort numbers are printed on tags, so the old tags would have the wrong resort number printed on them. Before resort stickers, the consignor would have to re-print those tags so they would have the new resort number on them. The resort stickers are designed to allow the consignor to just print stickers with their new resort number and place those stickers on their old tags OVER the old resort number. This saves the consignor from having to totally re-print and re-tag items from prior sales if they cannot get their old resort number back.

### **What Avery template are resort stickers designed to print on?**

Avery template 8167, which is the return address sticker. They are 1/2" x 1 3/4 inches.

They should be readily available at any office supply store. There are 80 stickers per page. The system only generates one page of stickers for printing, but if the consignor needs more stickers than that they can just print the page a second time.

**Resort stickers can also be used to put on your items in case a tag is lost during the sale or you have multiple pieces.**